



Passport-Size
photo

STUDENT HANDBOOK

2024-2025

'Year of Arts'

Name :

Class : Sec :

Roll No.: Phone No :

Admission No:

"I shall bring this Handbook to school every day"

BIO - DATA OF THE PUPIL

Admission No: _____

Name (in BLOCK letters): _____

Class: _____ Section: _____ Exam No. _____

Passport-Size
photo

Date of Birth: _____ / _____ / _____ Age : _____ House: _____

Religion: _____ Community: (FC / BC / MBC / SC / ST / DNC)

Height: _____ cm Weight: _____ Kg Blood Group: _____

Aadhaar No:

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 EMIS No. _____

II Language: Tamil / Hindi / French

III Language: Tamil / Hindi

Allergies: _____ Medicine Allergies: _____

Food Allergies: _____

Parent's Particulars:

Father

Mother

Name: _____

Educational Qualification: _____

Occupation: _____

Name of the Establishment: _____

Work Telephone Number: _____

Occupational Address: _____

Mobile Number: _____

Email ID: _____

Residential address: _____

City: _____ State: _____

Pincode:

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Mode of Transport:

School Bus / Van / Car / Auto / Two Wheeler / Cycle / On foot

If Private Transport:

Name of the Travels: _____

Phone No: _____

Name of the brother(s) and sisters(s) studying in Velammal (if any) :

(i) _____ **Class:** _____ **Section:** _____

(ii) _____ **Class:** _____ **Section:** _____

Standard in which the student was admitted in this institution: _____

Name of the previous school studied: _____

Declaration:

I, _____, father / mother / guardian of
_____ of class _____, hereby declare that the information
mentioned above is true to the best of my knowledge and belief. I assure that we will abide by the rules
and regulations of the school.

Signature of the Parent/ Guardian

Signature of the Teacher

Signature of the Student

EVER LIVING IN OUR MEMORY
BELOVED MOTHER OF OUR FOUNDER CHAIRMAN

Smt. Velammal



The teachings and values instilled by
Smt. Velammal continue to enlighten us
and have the power to rewrite
the thinking of many minds.

To be inspired is great, to inspire is incredible

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OUR LEGACY

"The future belongs to those who believe in the beauty of their dreams"

Established over 30 years ago, Velammal Group is a beacon of educational excellence and holistic development. Our legacy is built on the success of our alumni, who've achieved greatness in diverse fields. We take pride in our tradition of excellence and are committed to upholding our founding values.

Our enduring legacy is a testament to education's transformative power and the unwavering dedication of our faculty, staff and students in creating a brighter tomorrow.



Velammal's Matriculation School, Mogappair- 1986

THE CHRONOLOGY OF VELAMMAL GROUP

Velammal's humble journey started with a school in the year 1986 with 183 students. Velammal institution have today, emerged as one of the largest educational group in the country with more than 86,500 students on roll and 4500 teachers grooming them.

1986	▪ VELAMMAL MATRICULATON SCHOOL, MOGAPPAIR
1994	▪ VELAMMAL MATRICULATION HR. SEC. SCHOOL, THIRUPPUVANAM
2003	▪ VELAMMAL MATRICULATION HR. SEC. SCHOOL, PANCHETTI
2004	▪ THE VELAMMAL INTERNATIONAL SCHOOL, PONNERI
2006	▪ VELAMMAL MATRICULATION HR. SEC. SCHOOL, VIRAGANOOOR
2010	▪ VELAMMAL BODHI CAMPUS, PONNERI
2010	▪ VELAMMAL VIDYALAYA, PONNERI
2010	▪ VELAMMAL BODHI CAMPUS, ANUPPANANDI
2010	▪ VELAMMAL BODHI CAMPUS, THENI
2010	▪ VELAMMAL MATRICULATION HR. SEC. SCHOOL, THENI
2011	▪ VELAMMAL VIDYALAYA, KARUR
2014	▪ VELAMMAL RESIDENTIAL SCHOOL, LADANENDAL
2014	▪ VELAMMAL VIDYALAYA, VIRAGANOOOR
2016	▪ VELAMMAL BODHI CAMPUS, KOLAPAKKAM
2017	▪ VELAMMAL BODHI CAMPUS, THANJAVUR
2017	▪ VELAMMAL BODHI CAMPUS, VELLORE
2018	▪ OLOGY TECH SCHOOL, MUGALIVAKKAM
2020	▪ VELAMMAL BODHI CAMPUS, ERODE
2020	▪ VELAMMAL BODHI CAMPUS, KUMBAKONAM
2020	▪ VELAMMAL BODHI CAMPUS, KANCHIPURAM
2021	▪ VELAMMAL BODHI CAMPUS, COIMBATORE
2021	▪ VELAMMAL BODHI CAMPUS, TRICHY
2021	▪ VELAMMAL BODHI CAMPUS, DINDUGAL
2023	▪ VELAMMAL BODHI CAMPUS, ATTUR
2023	▪ VELAMMAL BODHI CAMPUS, PONDICHERRY
2023	▪ VELAMMAL BODHI CAMPUS, NAMAKKAL
2023	▪ VELAMMAL BODHI CAMPUS, KALLAKURICHI
2023	▪ VELAMMAL BODHI CAMPUS, PALLIKARANAI
2024	▪ VELAMMAL BODHI CAMPUS, TONDIARPET
2024	▪ OLOGY TECH SCHOOL. PEELAMEDU
2024	▪ VELAMMAL BODHI CAMPUS, CHIDAMBARAM

MESSAGE FROM OUR FOUNDER CHAIRMAN

**"Create the highest, grandest vision possible for your life,
because you become what you believe."**

As Oprah Winfrey said, in this changing world, we have creative visualization and positive thinking ajar to discover the unknown, and Velammal, ever since its inception believes that a good education helps the students to achieve the incredible by preparing them to be competitive, empathetic and optimistic. With our comprehensive curriculum, we ensure providing an international learning experience, while preserving our core Indian values. We celebrate the children's world, which is a radiant tapestry made up of a multitude of hopes, aspirations and filled with incandescent colours of innovative thoughts. Our school endeavours to equip the students to excel in academics and to shape their creativity, knowledge, and character. We work to empower the younger generation, who will be made proficient to transform the world into a place where truth, justice, liberty, and equality will have the absolute authority.

Warm regards

I wish the entire student community of Velammal, to strive for greater and insurmountable heights of excellence.

Shri. M.V. MUTHURAMALINGAM
Chairman
Velammal Educational Trust

FROM THE DESK OF THE DIRECTOR

*"If the path is beautiful, ask where it leads to.
But if the destination is beautiful,
never mind about the path, keep walking!"*



Shri.M.V.M.SASIKUMAR

Director

Velammal Educational Trust

"Liberating experience, inspiring environment, savvy use of technology are the prime educational principles of Velammal. As the community of learners, our excellence is a shared pursuit.

With our dedicated staff members, we do analyse the individual differences and foster the development of each student's intellect and personality. We strive to meet the needs of the child for his / her holistic development and encourage our students to explore, inquire and to think critically. The school always recognizes the innate talents of individual students and provides them with a platform to accomplish, enhance and explore their dreams confidently, which is a necessary tool for a successful future. As always, let this new academic year be filled with laurels and may the Velammalians march forward with all happiness and positivity."

FROM THE DIRECTOR ACADEMICS' DESK

*"It's your road, and yours alone,
others may walk it with you,
but no one can walk it for you."*



Smt. GEETHANJALI SASIKUMAR

Director - Academics

Velammal Educational Trust

"Being the paramount of academic achievements and excellence, our endeavours are driven with the goal of creating the futuristic edifice for the youth.

We are embedded with a philanthropic vision to ardour and encourage the students to achieve brilliance. With the extraordinary passion and commitment, we sculpt the students to strive and succeed in every challenge that they face and get them ready for the real world. We encourage the students to discover their interests, talents and potential. Inside every child, there is an artist; so, open your heart and mind, chase your wildest dreams. Velammal is the niche; you are under its tutelage. Wish you all to pursue your dreams and reach your highest potential."

**Bodhi concept**

Our school community recognises the profound significance of the 'Bodhisthala', the sacred site where Gautama Buddha attained enlightenment under the 'Bodhi' tree. It stands as a beacon of perpetual knowledge and virtuous endeavors.

Vision:

To educate the student community both by theory and practice, to fit in with the society and to conquer tomorrow's technology at Global level with human values through our dedicated team.

Mission:

To provide the full breadth of challenging and multiple learning educational programme with clear emphasis on reading, writing and numeracy that celebrates the pursuit of lifelong learning, to attain reflective leadership and stewardship of the world in which we live.

SCHOOL ANTHEM

Wisdom is our Motto
For which we Bodhians Stand
Enlightenment and knowledge
Are with us hand in hand
Together we are marching as a glorious
Bodhi band
Trusting in the Mighty Lord
and in our Motherland

Bodhi is the Leader
In marching up the ladder
Wisdom is our teacher
Creating a new future
We reach Zenith in minutes
And dazzle like the flame
We claim our fame and always
take the Velammal name.

CHORUS:

Let's Chime, Let's Chime
in Unison Shine
And Deck our Bodhi Campus
With our wisdom divine

CHORUS:

Let's Chime, Let's Chime
in Unison Shine
And Deck our Bodhi Campus
With our wisdom divine

PRAYER SONG

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The Lord God made them all.

Each little flower that opens,
Each little bird that sings,
He made their glowing colours,
He made their tiny wings,

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The Lord God made them all.

He gave us eyes to see them,
And lips that we might tell,
How great is God Almighty,
Who hath made all things well.

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The Lord God made them all.

- Cecil Frances Alexander

PRAYER

MORNING PRAYER

Dear Lord, be with us throughout this day,
 Guide us, in all we do and say,
 At home, at school, at work and at play,
 Help us to love you Lord and to love others.
 Take us safely to our home in the evening.
 We ask all these in your precious name.

LUNCH PRAYER

Dear Lord, we thank you for the food that
 you have given us today.
 Bless the food, that it may enrich,
 our body, soul and mind.
 We ask all these in your precious name.

EVENING PRAYER

Dear Lord, we thank you,
 for all that we have learnt today.
 We offer you our work and endeavours, our
 failures and successes.
 Forgive us our shortcomings
 and give us the courage
 to always follow the path of truth.
 We promise, with your help that
 we will strive to be better students tomorrow.

EXAMINATION PRAYER

Oh God! The Giver of wisdom, grant us the
 grace to remember all that we have learnt.
 Give us the strength to write
 and the will to perform well in all our exams.
 We pray for your choicest blessings to be
 showered upon us
 We ask all these, in your precious name.

PRAYER BEFORE COMPETITION

Dear God, Thank you for giving us a chance
 to represent our school
 in today's competition.
 Bless us and give us the strength to
 perform well and bring laurels to our school.
 Be with us throughout this day.
 We pray for your kindness,
 to emerge victorious and help us inscribe
 our school's name in golden letters.
 We ask all these in your precious name.

PRAYER BEFORE EXCURSION / TOUR

Dear God, be with us throughout this day.
 Help us to make the tour, more enjoyable
 and memorable.
 Take us safely wherever we go and give us
 the strength to undertake this trip.
 We pray for your guidance and for the safe
 journey to and fro.
 We ask all these in your precious name.

PRAYER ON RETURNING FROM EXCURSION / TOUR

Dear God, we thank you for being with us
 right through our Journey and for helping us
 have a wonderful and enjoyable time.
 We also thank you for the good health. We
 enjoyed throughout the trip.
 Thank you, 'O' God for bringing us back
 safely. We commit our gratitude to your
 precious name.

TRIBUTE TO OUR NATION

NATIONAL ANTHEM

Jana-gana-mana Adhinaayaka Jaya he
Bharata-bhagya-vidhata

Punjaba-Sindhu-Gujarata-Maratha-
Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga
Uchchhala-Jaladhi-taranga

Tava Subha name jage,
Tava Subha asisa mage,
Gahe tava jaya-gatha

Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata,

Jaya he, jaya he, jaya he,
Jaya, jaya , jaya , jaya he,

-Rabindranath Tagore

PLEDGE

India is my country and
all Indians are my brothers and sisters.

I love my country and I am proud of its rich
and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers & all
elders, respect and treat everyone with
courtesy.

To my country and my people,
I pledge my devotion.

In their well being and prosperity alone, lies
my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நில மடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமதில்
தெக்கணமும் அதில் சிறந்த திராவிட நல் திருநாடும்
தக்க சிறு பிறைநுதலும் தரித்த நறும் திலகமுமே
அத்திலக வாசனை போல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ் மணக்க இருந்தபெரும்
தமிழணங்கே! தமிழணங்கே!
உன் சீர் இளமை திறம் வியந்து செயல்
மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மனியம் சுந்தரம் பிள்ளை

கொடிப் பாட்டு

தாயின் மணிக்கொடி பாரீர்-அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்
ஓங்கி வளர்ந்ததோர் கம்பம்-அதன்
உச்சியின் மேல் வந்தே மாதர மென்றே
பாங்கி னேழுதித் திகழும்-செய்ய
பட்டொளி வீசிப் பறந்தது பாரீர்! (தாயின்)
கம்பத்தின் கீழ்நிறுந் காணீர் -எங்கும்
காணரும் வீரர் பெருந்திருக் கூட்டம்
நம்பற் குரியரவ் வீரர்-தங்கள்
நாலுயிரீந்துங் கொடியினைக் காப்பார்.
(தாயின்)

- மகாகவி சுப்பிரமணிய பாரதியார்

SCHOOL WORKING HOURS

<i>Class</i>	<i>Monday to Friday</i>	<i>Saturday</i>
<i>Std. I to II</i>	<i>8:30 am to 3:00 pm</i>	<i>HOLIDAY</i>
<i>Std. III to V</i>	<i>8:30 am to 3:20 pm</i>	<i>HOLIDAY</i>
<i>Std. VI to VIII</i>	<i>8:30 am to 3:30 pm</i>	<i>2nd and 4th Saturdays are Holidays</i>
<i>Std. IX & X</i>	<i>8:30 am to 4:30 pm</i>	<i>Working Day</i>
<i>Std. XI & XII</i>	<i>8:30 am to 4:30 pm</i>	<i>Working day</i>

* Please note that the timings and holidays are subject to change and if so, will be promptly communicated to the parents and guardians.

SCHOOL ATTIRE

Category	BOYS Monday to Saturday	GIRLS Monday to Saturday
Std. I to V	» The bold polo is paired with grey shorts with black ribbon lacing at the bottom » White socks » Black leather shoes » ID Card.	» Grey box pleated skirt with black ribbon lacing at the bottom » White Socks » Black leather shoes » ID Card.
Std. VI to XII	» White Shirt » Grey Trousers » White socks » Black leather shoes » ID Card » Monogram	» White Shirt » Grey waist Coat » Grey Trousers » White Socks » Black leather shoes » ID Card » Monogram

UNIFORM & GROOMING CODE OF CONDUCT

Uniform Requirements

Students are required to adhere to the school's uniform policy and must come to school dressed in proper uniform attire on all working days. It is the responsibility of parents to ensure that their children are neatly dressed.

- » The white collared shirt must be always tucked in.
- » Students should have a minimum of four sets of regular uniform.
- » Only black leather shoes and white socks are permitted.
- » Uniform materials should not have any self-designs.
- » Buttons on the uniform should be checked regularly; the use of safety pins is prohibited.
- » Students are not allowed to wear civilian clothing on their birthdays.
- » During the winter season, children may wear a collarless black sweater.

Grooming Guidelines for Girls

- » Sleeves must be long enough to cover the upper arm (not exceeding 3 inches from the elbow).
- » For bob haircuts (short hair up to ear level), a black hairband may be worn.
- » Hair below ear level should be styled into single/double ponytails or plaits.
- » Hair coloring or fashionable hairstyles are not permitted.
- » Gold ornaments, including necklaces, bangles, bracelets and rings are prohibited.
- » The use of nail polish, eyeliner, lipstick, and other cosmetics is not allowed.
- » Nails should be regularly trimmed and kept clean.

Grooming Guidelines for Boys

- » Pants should be stitched with two pleats at the sides.
- » Pants should be worn at or above the waist. Low waist and saggy pants are not permitted.
- » Black belt must be worn with the pants.
- » Facial hair must be shaved regularly.
- » Hair should be closely cropped, reaching only up to ear level, properly combed, and well-kept.
- » Hair coloring or fashionable hairstyles are not permitted.
- » Nails should be regularly trimmed and kept clean.
- » Gold ornaments, including necklaces, bracelets and rings are prohibited.
- » Devices like Smart Watches are strictly prohibited.

These guidelines are set to maintain a professional and disciplined atmosphere within the school community. Students are expected to always comply with these rules.

Velammal plays a committed role in shaping the future of the world and hence concentrates on the physical grooming of the future Indians too. To develop this attitude in children, we expect and demand them to respect the school uniform and wear it, complete in all aspects, regularly to school.

Students, parents and staffs are required to abide by the norms of the school uniform, to exhibit unity and support this grooming process.

STUDENT'S PREFECTORIAL COUNCIL

At Velammal Bodhi Campus, we are dedicated to nurturing leadership qualities in our students, empowering them to become future nation builders. Our leadership structure includes:

School Council:

- » Comprising a School Pupil Leader, Assistant School Pupil Leader, Head Boys and Head Girls for each compartment.
- » Presidents and Vice Presidents are appointed for all school clubs.

Selection Process:

- » Candidates are selected based on academic excellence, sportsmanship, cultural involvement, discipline, and social grace.
- » Selected students undergo a self-appraisal questionnaire and an interview with the Selection Panel consisting of school administrators.

Sports Council:

- » Encourages and supports sports performers.
- » Offers special coaching classes after school hours to enhance skills.
- » Motivates students to participate in State, National and International tournaments

House System:

All students are divided into four houses to foster healthy competition and team spirit. The House System promotes student identity, belongingness, loyalty, and cooperation.

Griffin (Blue) Motto: "Believe & Achieve"	Phoenix (Yellow) Motto: "Soar High"	Dragons (Red) Motto: "Stand Out from the Crowd"	Pegasus (Green) Motto: "Perseverance Conquers"
			

Inter-house competitions in cultural and sports activities promote teamwork and camaraderie. The house with the highest points wins the Rolling Shield.

Benefits of the House System:

- » Inculcates leadership, cooperation, mutual understanding, tolerance and self-reliance.
- » Offers various activities and competitions to build team spirit and foster holistic development

We encourage active participation and collaboration within our leadership structure and House System, as they play integral roles in shaping students' character and fostering a sense of community within our school.

EXAMINATION SYSTEM & RULES

Our examination system is designed to ensure fair and transparent assessment while upholding academic integrity. Please adhere to the following rules and guidelines to maintain the integrity of our examination system:

Examination Rules:

- » Students with a minimum attendance of 90% are eligible to take the Term Examination.
- » Punctuality is essential; students must be present in the examination hall at least 15 minutes before the scheduled time.
- » No unauthorized paper or material is allowed in the examination hall; answer sheets will be provided.
- » Students must bring their own stationery items, including pens, pencils, ruler, geometry box, exam pad and any other necessary articles.
- » Hall tickets must be carried and shown upon demand.
- » There should be no exchange of question papers or stationery items among students inside the examination hall.
- » Question papers should only be marked with the exam number and corrections (if any) dictated by the Examination Committee.
- » Possession of calculators and electronic gadgets during exams is considered malpractice and will be dealt with accordingly.
- » Any attempt at malpractice will be viewed seriously.

Pattern of Assessment:

- » Each term consists of one periodic assessment followed by a Summative Assessment.
- » Term I: April to September
- » Term II: October to March

Forms of Assessment:

- » Written, Oral, Practical, Open book test.

Assessment breakdown:

- » For Grades I to VIII:
 - ◊ Term 1: Periodic Assessment I (PA I) and Summative Assessment I (SA I)
 - ◊ Term 2: Periodic Assessment II (PA II) and Summative Assessment II (SA II)
- » For Grades IX to XII: Unit Exam, Cumulative Exam, and Grand Test.

Holistic Progress Card (HPC) :

- » Holistic Progress Card (HPC) will be provided with a 360-degree, multidimensional report of progress, that reflects in detail the progress as well as the uniqueness of each learner in the cognitive, affective, socio-emotional, and psychomotor domains as well as in acquiring of life and learning skills, and values.

Promotion Criteria:

- » A minimum of 40% in each subject is required for a student to be eligible for promotion to the next grade.

SCHOOL FEE PAYMENT

Payment Methods:

- » School fees, Term fees and other payments can be made at the school fee counter or through online payment modes for your convenience.
- » The fee counter operates on all working days from 8:30 a.m. to 3:30 p.m. for fee transactions.

Payment Deadlines:

- » School fees should be paid on or before the 10th of April (Term I), August (Term II), and January (Term III). Failure to adhere to these deadlines will result in fines as follows:
 1. ₹ 50/- if paid from the 13th to the 20th of the respective month.
 2. ₹ 100/- if paid from the 21st to the 30th/31st of the respective month.
 3. A re-admission fee of ₹ 200/- will be imposed if term fees remain unpaid for more than three months.

Challan Book Replacement:

- In case of loss of the challan book, a duplicate can be obtained from the school office upon payment of ₹ 20/-.

Fee Arrears:

- » Any fee arrears must be cleared before each Term Exam. Students with outstanding fees will not be permitted to participate in assessments.

Attendance and Awards:

- » Attendance will not be provided to fee defaulters until fees are paid. Additionally, students with outstanding fees will not be eligible for the 100% Attendance Award.

Refund Policy:

- » School fees, admission fees and any other fees once paid are non-refundable, non-adjustable, and non-transferable to another student's name for any reason.

We appreciate your cooperation in adhering to these fee payment guidelines, which contribute to the efficient operation of our school and the continuity of your child's education.

SCHOOL FEE PAYMENT RECORD

S.No	Term	Bill No. and Date of Payment	Class Teacher's Sign	Parent's Sign
1	I			
2	II			
3	III			

TRANSPORT

Our school provides transportation services to accommodate the needs of parents and ensure safe travel for students. Please review the following guidelines regarding transportation:

Transportation Facilities:

- » Bus transport facilities are available for students with fixed stops along specified routes.
- » Parents are responsible for ensuring that their children board the bus at the scheduled time from designated pick-up points in the morning.

Payment and Arrangements:

- » Transport fees must be paid in full for the entire academic year in a single installment.
- » Payment should be made in cash, and a receipt must be presented to the Transport-in-charge before using the transportation service.

Rules and Regulations:

Adherence to Boarding Points: Students must adhere to the designated boarding and pick-up points throughout the academic year.

Timelines: Parents are expected to drop off their children at the respective bus stops at least ten minutes before the scheduled time to avoid delays.

Seating Arrangements: Students are assigned seats on the bus and should not change seats while the bus is in motion. Standing while traveling is discouraged for safety reasons.

Seat Reservation: Students are not permitted to reserve seats for themselves or their friends on the bus.

Prior Intimation: Parents must provide prior intimation to the bus in-charge before dropping off or picking up their wards. In case of emergencies, a letter must be submitted to the bus in-charge after seeking approval from the Principal, Vice Principal, or Headmistress.

Availability: Transportation services are provided on all working days except on special occasions. Parents will be notified in advance to make alternative transportation arrangements if necessary.

Compliance: Students are expected to obey the instructions provided by the bus crew for their safety and well-being.

Adhering to these transportation guidelines ensures a smooth and safe commuting experience for all students.

ADMISSION & WITHDRAWALS

Ensuring a smooth admission and withdrawal process is crucial for maintaining administrative efficiency. Please adhere to the following guidelines:

Admission Procedures:

- » Newly admitted students must submit their Transfer Certificate and Birth Certificate from the previous school if not already provided during the admission process.
- » Term fees and any other applicable fees must be paid by the prescribed date. Gentle reminders will be sent for outstanding payments and fees once paid will not be refunded under any circumstances.

Transfer Certificate (TC) Requests:

- » Parents requesting Transfer Certificates at the end of the academic year must submit a requisition letter by the specified date mentioned in the circular issued by the school. Failure to do so will require payment of first-term fees for the ensuing academic year.
- » Students leaving the school mid-term must settle the fees for the current term before departure.
- » Transfer Certificates will only be issued upon receipt of a written application from the parent or guardian along with a fee of Rs. 100/-. TCs will be issued within one week of the application submission, and collection should be done by the parent only.

Change of Address:

- » The school office maintains a record of the parent/guardian's address.
- » Any change of address should be promptly communicated to the school office to ensure updated records.

ATTENDANCE

Maintaining regular attendance is essential for academic success and school discipline. Please observe the following guidelines:

Late Attendance:

- » Students must arrive at the school premises at least 5 minutes before the start of the school day.
- » Late comers will be marked 'absent' for the morning session, and only half-day attendance will be recorded.
- » Students arriving late, even once, are ineligible for the 100% Attendance Award. Persistent late arrivals (more than 3 times in a term) will result in disciplinary action.

Rules Regarding Leave and Attendance:

- » Short leaves (a day or two) require submission of leave letters either before the leave or on the same day before 9:00 a.m. Late submission of leave letters will not be accepted.
- » Medical certificates are required for absences exceeding three days due to illness.
- » Absence during tests without prior permission will be treated seriously. Students with less than 80% attendance are ineligible to appear for Terminal Exams.
- » The school bears no responsibility for loss of leave letters sent through friends or relatives.
- » Permission from the Headmistress (HM) is necessary for leaves other than medical grounds.
- » Class Teachers can sanction one day's leave, while leaves for two to four days require approval from the HM. Leaves exceeding four days must be approved by the Principal.
- » Failure to pay school fees within the stipulated time will result in non-recording of attendance until payment is made.

Re-admission Fee Payment:

- » Absence for more than four days without prior intimation from the reopening day may result in cancellation of admission.
- » Re-admission requires payment of a fee as follows:

Details of Payment for Re-admission Fee:

No. of Days absent either continuously or intermittently from the opening day	
5 days	Rs.500
8 Days	Rs.1000

Note: Absence exceeding 8 days in a term may lead to disciplinary action.

OUR CURRICULUM

Foundational Stage – Olo Kinder (Pre-School + Grade 1 to 2)

VISION:

Our vision is to cultivate foundational language skills (LSRW – Listening, Speaking, Reading, Writing) intertwined with moral, ethical, and hygienic values. We aim to foster inclusive, play-based learning experiences that ignite the curiosity of young minds.

We aim to establish strong linkage and smooth transition between pre-school stage and Grade I, ECCE Curricular framework developed by NCERT will be followed to ensure smooth transition to grade

PORTFOLIO:

At this stage, each child blossoms into an active participant, curious inquirer, effective communicator and caring nature lover, embracing the joy of learning through exploration and interaction.

Children will attain 21st century Developmental goals which includes,

- 1) Maintaining good health and well being,
- 2) Bringing children into effective communicators,
- 3) Developing children into involved learners and connect with their immediate environment.

Preparatory Stage – Grade 3 to 5

VISION:

Our vision is to nurture the self-esteem of our students, fostering confidence and independence in learning. We empower them to envision and craft their own future aspirations, leveraging their innate talents. Embracing diverse academic, curricular, and extra-curricular activities, we ensure they are enriched with contemporary learning trends.

PORTFOLIO:

During these formative years, each child evolves into an active inquirer, curious explorer, critical evaluator, effective communicator, spirited competitor, tech-savvy learner, and adept cultivator of interpersonal and intrapersonal skills.

Middle Stage – Grade 6 to 8

VISION:

In the middle stage, we aim to deepen and broaden the knowledge base of our students, fostering intellectual curiosity, critical , analytical and design thinking. We strive to equip them with the necessary nested learning skills and curricular goals from NCF to navigate the complexities of the world with confidence , competence along with values and dispositions.

PORTFOLIO:

During this crucial phase, students emerge as independent thinkers, adept problem-solvers, collaborative team players, articulate communicators, and responsible global citizens, ready to embrace the challenges and opportunities of the future.

Secondary Stage – Grade 9- 12

VISION:

In the final phase of their secondary education, our goal is to empower students to pursue their passions and aspirations with purpose and determination. We provide personalised guidance and support, enabling them to make informed decisions about their future academic and career pathway through vocational education and capacity building program implementation.

PORTFOLIO:

At this culminating stage, students emerge as confident, well-rounded individuals, equipped with the knowledge, skills and values to excel in their chosen endeavors and make meaningful contributions to society, guided by a strong sense of purpose and integrity.

CENTRAL BOARD OF SECONDARY EDUCATION CBSE CURRICULUM -Up to Grade XII

Scholastic

- » English (Language & Literature)
- » II Language: Std I to VII (Tamil/Hindi)
Std VIII to X (Tamil/Hindi/French)
- » III Language: Std I to VIII (Tamil/ Hindi)
- » Mathematics (Std I – X)
- » EVS (Std I – V)
- » Science (Physics, Chemistry, Biology) (Std VI – X)
- » Social Science (History, Political Science, Economics, Geography) (Std VI – X)

Co-scholastic subjects

- » Computer Education
- » Physical Health Education
- » Value Education
- » Information Technology/ Artificial Intelligence
- » Art Education
- » Dance
- » Music
- » Library
- » Life skills
- » Design Thinking

Curriculum in the Senior Secondary classes

- » English (Compulsory): Core English
- » Science stream: Mathematics, Physics, Chemistry, Biology/ Computer Science
 - Group 1: English, Mathematics, Physics, Chemistry, Biology
 - Group 2: English, Mathematics, Physics, Chemistry, Computer Science
 - Group 3: English, Physics, Chemistry, Biology, Computer Science
- » Commerce stream: Economics, Accountancy, Business studies,
 - General Maths/ Applied Maths
 - Group 4: English, Applied Maths/General Maths,Economics, Accountancy, Business studies
 - Group 5: English, Computer Science, Economics, Accountancy, Businessstudies
- » Physical Education is offered as an additional subject.

CLUBS

Powered by
ology tech school

Intellectual Clubs:

- Astronomy
- Coding
- General Knowledge
- Ramanujam
- Quiz

Innovation Clubs:

- Design
- Entrepreneurship
- Financial Literacy
- Robotics
- Sustainable Development

Fitness Club

Value Education Club

Artistic Clubs:

- Heritage
- Library
- Mass Media
- Music
- Nature
- Tamil

Communication Clubs:

- Gavel
- Public Speaking
- Spell Bee
- Creative Writing
- Debate & MUN

Uniformed Service:

- Scouts and Guides
- Cubs and Bulbuls
- Bunnies
- NCC (National Cadet Corps)
- Junior Red Cross (JRC)



FINANCIAL LITERACY



PHILATELY



DEBATE CLUB



CODING CLUB



ENTREPRENEURSHIP CLUB



DESIGN THINKING CLUB



FITNESS CLUB



LIBRARY CLUB



PUBLIC SPEAKING CLUB



NATURE CLUB



TAMIL CLUB



CREATIVE WRITING



VALUE EDUCATION



GENERAL KNOWLEDGE



GAVEL



SDG

CO-CURRICULAR ACTIVITIES AND SPECIAL FEATURES

At Velammal Bodhi Campus, we prioritize holistic development, instilling essential values in students to nurture them into responsible citizens. Our school offers a diverse range of co-curricular activities, providing ample opportunities for self-expression and creative fulfillment.

Bodhi Fusion Programme:

Integrated with the regular CBSE curriculum starting from class VI, the Bodhi Fusion Programme at Velammal Bodhi Academy lays the foundation for academic excellence. This rigorous training equips students with the skills, confidence, and knowledge necessary to excel in highly competitive exams such as NTSE, AMTI, Olympiad NID, Uceed, Nest, NDA, and others, ensuring their success in today's competitive world.

English Excel Programme:

Our English Language Learning is standardized, measured against the Common European Framework of Reference (CEFR), offering internationally recognized qualifications. Students undergo various Cambridge English Language Assessments from Grade 1, enhancing their mastery through activities like spell bees, elocution, debating, and creative writing.

Maths Excel Programme:

Mathematics is taught with precision, accuracy, and speed to ensure students grasp its elegance and efficiency in describing complex ideas concisely. This programme aims to enhance arithmetic skills, enabling students to appreciate the beauty and depth of mathematical concepts.

Project Work:

Annual thematic educational projects are an integral part of our curriculum, fostering research, creativity and critical thinking skills among students.

Chithravathi Centre for Creativity - An Exclusive Creative Program

Chithravathi Centre for Creativity fosters innovation and artistic expression, elevating students' aesthetic and intellectual capabilities. Through Art Integrated Learning (AIL), students are encouraged to explore visual arts, nurturing creativity and preparing them as future-ready citizens.

Creative Learning:

Interactive activities incorporated into lesson plans make learning exciting and enhance students' understanding of academic concepts.

Life Skills:

We emphasize the development of life skills, essential for personal and social success, including self-esteem, compassion, respect and confidence.

Field Trips:

Field trips are organized to complement the curriculum, providing students with hands-on learning experiences

Digital Classrooms:

Empowered with digital resources, our classrooms offer captivating and engaging learning experiences through visuals, animations, videos, and other digital materials, facilitating better understanding of abstract concepts.

Math Lab:

Our 'Learning by Doing' approach in the Math Lab, supported by teaching aids and technology, helps students grasp difficult concepts with ease.

Computer Lab:

Our well-equipped computer lab enables students to stay updated with IT knowledge.

Composite Physics, Chemistry & Biology Lab:

Hands-on experience in our labs ignite scientific curiosity, facilitating the assimilation of scientific principles.

EXTRA-CURRICULAR ACTIVITIES

At Velammal, we believe that every individual's development is crucial for the progress of society. To nurture talents and instill essential values, we offer a diverse range of Extra-Curricular Activities (ECAs).

As "Perfect Educators," we provide conscious, progressive training to our students, fostering a competitive spirit and expanding their knowledge to meet global standards. Through ECAs, students are empowered to face challenges with confidence.

Extra-Curricular Exams and Certifications:

- » Trinity College of London Examination
- » Tamil University
- » Classical Dance Grade Exam

Co-Curricular Exams and Certifications:

- » Cambridge Assessment English
- » Olympiad
- » IECD

Extra-Curricular Activities:

- | | |
|---|------------|
| » CADENCE School of Music and Performing Arts | » Zumba |
| » Singing | » Robotics |
| » Vocal Carnatic | » Yoga |
| » Western Dance | » Karate |
| » Bharathnatyam | |

Sports & Games:

Physical health and fitness are integral to mental, emotional, and intellectual growth. Through expert training and ample opportunities for Inter and Intra School Competitions, students develop alertness, balance, creativity and productivity. Participation in games and sports activities is compulsory for all students as part of the curriculum.

- | | |
|----------------|---------------|
| » Table Tennis | » Art & Craft |
| » Archery | » Chess |
| » Athletics | » Silambam |
| » Basketball | » Football |
| » Throwball | » Tennis |
| » Taekwondo | » Volleyball |

Annual Sports Meet:

Our Annual Sports Meet is a significant co-curricular activity where every student is expected to participate. It serves as a platform for showcasing talent, promoting teamwork, and fostering a spirit of sportsmanship among students. Attendance and participation in this event are mandatory for all student.

PARENT-TEACHER MEET

At Velammal Bodhi Campus, we value the partnership between parents and teachers in ensuring the academic success and overall development of our students. We conduct Parent-Teacher Meetings (PTMs) to facilitate communication and collaboration between parents, guardians and school faculty. Please familiarise yourself with the following guidelines:

Purpose:

PTMs provide an opportunity for parents/guardians to meet with the Principal, ACO, class teacher and subject teachers to discuss their child's academic progress and overall development.

Attendance:

It is mandatory for parents/guardians to attend PTMs. Your presence allows you to gain insight into your child's academic performance, receive feedback from teachers, and address any concerns or questions you may have regarding your child's education.

Meeting Structure:

During PTMs, parents/guardians will have the opportunity to meet individually with the Principal, HM, class teachers and subject teachers. Meetings may include discussions on academic achievements, areas for improvement, behavioral concerns, and extracurricular involvement.

We appreciate your cooperation and active participation in our PTM sessions. Together, we can work towards providing the best possible support and guidance for our students' academic and personal growth.

PARENT - STAFF CONTACT

Exam	Date & Day	Class Teacher's Note and Signature	Parent's Signature

HEALTH & SAFETY

At Velammal Bodhi Campus, the health and safety of our students, staffs and visitors are of paramount importance.

HEALTH, SAFETY & GROOMING DECLARATION BY PARENTS

I, _____, parent/guardian of _____, studying in class _____, hereby declare that:

1. I understand the importance of health and safety at Velammal Bodhi Campus.
2. I commit to keeping my child at home if they display symptoms of contagious illness.
3. I will encourage my child to practice good hygiene habits, including regular handwashing with soap and water.
4. I will ensure that my child brings nutritious meals and snacks to support their overall well-being.
5. I will pack and store food brought from home following food safety standards.
6. I will promptly inform the school about any allergies or dietary restrictions my child may have.
7. If my child develops a new allergy, I will update this information with the school office immediately.
8. I will cooperate with the school's visitor sign-in process and ensure that visitors for my child wear badges while on campus.
9. I understand the importance of safety guidelines during physical activities and equipment use such as in playground, laboratories, etc.,.
10. I will also abide by the rules and regulations pertaining to grooming and sending my child in proper uniform to school daily.

Parent/Guardian's Signature

DISCIPLINE POLICY

Dear Parents, Guardians, and Students,

At Velammal Bodhi Campus, we believe that a positive and disciplined environment is essential for effective learning. Our commitment is to create a space where every student can thrive academically, socially and emotionally. To achieve this, we have established the following policies:

Zero-Tolerance Policy: We maintain a zero-tolerance stance towards any behaviour that disrupts the learning process, compromises safety, or harms others. This includes but is not limited to bullying, cheating, substance abuse and violence.

Reporting Procedures: If you observe any violation of our discipline policies, promptly report it to a teacher, counsellor or school administrator. We encourage transparency and assure confidentiality.

Support and Intervention: We recognise that students may face challenges. Our staff is committed to providing guidance, counselling and support to help students make positive choices. We also collaborate with parents to ensure a holistic approach.

Let us work together to uphold these principles and ensure a positive educational journey for all.

DECLARATION BY STUDENT

I, _____ son/daughter of _____ of class _____ hereby declare that I wholeheartedly commit to the principles and policies set forth by Velammal Bodhi Campus. I pledge to uphold a respectful and disciplined environment, treating my peers, teachers and staff with kindness, empathy and integrity.

I understand that my actions have consequences and I will strive to contribute positively to our school community.

Student's Signature

Witness's Signature
(Parent/Guardian)

PARENT'S NOTE TO THE TEACHERS

Parent's Note

Teacher's Response

Date : Parent's Sign	Date : Teacher's Sign
Date : Parent's Sign	Date : Teacher's Sign
Date : Parent's Sign	Date : Teacher's Sign
Date : Parent's Sign	Date : Teacher's Sign
Date : Parent's Sign	Date : Teacher's Sign

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Date : Parent's Sign	Date : Teacher's Sign
Date : Parent's Sign	Date : Teacher's Sign
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Date : Parent's Sign	Date : Teacher's Sign

TEACHER'S NOTE TO THE PARENT

Teacher's Note

Parent's Response

Date : Teacher's Sign	Date : Parent's Sign
Date : Teacher's Sign	Date : Parent's Sign
Date : Teacher's Sign	Date : Parent's Sign
Date : Teacher's Sign	Date : Parent's Sign
Date : Teacher's Sign	Date : Parent's Sign

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Teacher's Note

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Date : Teacher's Sign	Date : Parent's Sign
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Teacher's Note

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Date : Teacher's Sign	Date : Parent's Sign
Date : Teacher's Sign	Date : Parent's Sign
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COMMUNITY INVOLVEMENT IN SCHOOL EVENTS

At Velammal Bodhi Campus, we believe that collaboration between parents, community members and school staff is essential for fostering a thriving learning environment and promoting the well-being of our students.

When the school organizes events that have the potential to benefit the wider community, such as educational workshops, cultural festivals, or charity drives, parents and community members play a pivotal role in contributing to the success of these initiatives. Their involvement not only enriches the experience for our students but also strengthens the bond between the school and the broader community.

Parents and community members participate in these events by volunteering their time, sharing their expertise, or simply attending to show their support.

Moreover, these events serve as opportunities for parents and community members to engage with each other, share ideas and learn from one another. By fostering a sense of collective responsibility and collaboration, we strive to create a vibrant community where everyone is empowered to contribute towards the common goal of nurturing our students' growth and success.

Together, we celebrate diversity, promote inclusivity and inspire lifelong learning, making our school a hub of collaboration, innovation and community involvement.

LIBRARY RECORD

Maintaining proper records and respecting library materials are essential for the effective functioning of our school library. Please adhere to the following guidelines

Entry Register:

- Students must legibly write their name and standard in the library register upon entering the library.
- Before leaving the library, students should ensure that the books lent to them are in good condition. If any damage is observed, the student is responsible for the replacement of the book.
- If a book from a set is damaged, the entire set must be replaced.

Date of reading	Title and Author of the Book / Motivational video watched	Sign. of the Teacher	Sign. of the Parent

EXTRA CURRICULAR AND CO-CURRICULAR ACTIVITIES

S.NO.	DATE	ACTIVITY	MENTOR'S SIGN	TEACHER'S SIGN	PARENT'S SIGN
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

S.No.	DATE	ACTIVITY	MENTOR'S SIGN	TEACHER'S SIGN	PARENT'S SIGN
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

MY TARGET AND ACHIEVEMENTS 2024 – 25

EXAMS	MARKS	SUBJECTS							TEACHER'S SIGNATURE
							TOTAL	%	
PA I	TARGET								
	ATTAINED								
SA I	TARGET								
	ATTAINED								
PA II	TARGET								
	ATTAINED								
SA II	TARGET								
	ATTAINED								

DRT / WEEKLY TEST RECORD

[illegible]

DRT / WEEKLY TEST RECORD

[illegible]

HERE IS WHAT I MUST DO AT HOME TODAY

My day begins at : _____AM Day _____ Date: _____

Subject	Topic

News: _____

New Word: _____ Meaning: _____

Sentence: _____

Parent's Sign: _____ Teacher's Sign: _____

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New Word: _____ Meaning: _____

Sentence: _____

Parent's Sign: _____ Teacher's Sign: _____

HERE IS WHAT I MUST DO AT HOME TODAY

My day begins at : _____AM Day _____ Date: _____

Subject	Topic

News: _____

New Word: _____ Meaning: _____

Sentence: _____

Parent's Sign: _____ Teacher's Sign: _____

My day begins at : _____AM Day _____ Date: _____

Subject	Topic

News: _____

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Sentence: _____

Parent's Sign: _____ Teacher's Sign: _____

My day begins at : _____AM Day _____ Date: _____

Subject	Topic

News: _____

New Word: _____ Meaning: _____

Sentence: _____

Parent's Sign: _____ Teacher's Sign: _____

[illegible]

- » Students are expected to arrive at the school premises punctually.
- » Latecomers will be marked 'Absent' for the morning session, impacting their attendance records.
- » Students arriving late, even once, will not be eligible for the 100% attendance certificate.
- » Persistent late arrivals (more than 3 times in a term) will warrant an inquiry by the disciplinary committee.

DAY WISE RECORD OF LATE COMING

(TO BE FILLED BY THE TEACHER)

Whenever a student comes late to school it will be marked by drawing a circle around that date. If there are three such marks in a month, it must be reported to the Principal/ HM.

April	June	July	August	Sep- tember	Octo- ber	No- vember	De- cember	Janu- ary	Febru- ary	March
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
		31	31		31		31	31		31

Teacher's Sign

Parent's Sign:

LEAVE / ABSENCE RECORD

Month	No.of Days	Reason	Class Teacher's Sign.	Parent's Sign.
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
JANUARY				
FEBRUARY				
MARCH				
TOTAL				

Note:

- » Students will be readmitted to class only after payment of the re-admission fee in cases of absenteeism for more than 5 days.
- » Absence exceeding 8 days in a term may result in disciplinary action against the student.

UNIFORM AND PERSONAL HYGIENE DEFAULT RECORD

DATE	DAY	UNIFORM	SHOES AND SOCKS	ID CARD	BELT	NAILS	HAIR	TEACHER'S SIGNATURE	PARENTS SIGNATURE

Nature of Default:

1. Untidy uniform
2. Unkempt hair
3. Unpolished shoes
4. Untrimmed nails
5. Irregular use of Identity card

Note:

- » Students must wear sports T-shirts on days designated for Physical Education (PET) classes.
- » Persistent defaulters will be summoned for an inquiry by the Disciplinary Committee.

ACADEMIC CALENDAR

APRIL-2024		
01-04-2024	Mon	
02-04-2024	Tue	
03-04-2024	Wed	
04-04-2024	Thu	School Reopens 2024-2025
05-04-2024	Fri	THANKS GIVING DAY / SAFETY DAY
06-04-2024	Sat	
07-04-2024	Sun	WORLD HEALTH DAY
08-04-2024	Mon	
09-04-2024	Tue	UGADI
10-04-2024	Wed	COUNSELING SESSION
11-04-2024	Thu	RAMZAN
12-04-2024	Fri	
13-04-2024	Sat	
14-04-2024	Sun	TAMIL NEW YEAR
15-04-2024	Mon	WORLD ART DAY
16-04-2024	Tue	
17-04-2024	Wed	
18-04-2024	Thu	WORLD HERITAGE DAY
19-04-2024	Fri	
20-04-2024	Sat	
21-04-2024	Sun	NATIONAL CIVIL SERVICE DAY / MAHAVIR JAYANTHI
22-04-2024	Mon	WORLD EARTH DAY
23-04-2024	Tue	
24-04-2024	Wed	LAST WORKING DAY LKG - VIII
25-04-2024	Thu	
26-04-2024	Fri	
27-04-2024	Sat	LAST WORKING DAY - Staff
28-04-2024	Sun	
29-04-2024	Mon	
30-04-2024	Tue	

MAY-2024		
01-05-2024	Wed	MAY DAY / INTERNATIONAL LABOUR DAY
02-05-2024	Thu	
03-05-2024	Fri	
04-05-2024	Sat	
05-05-2024	Sun	NEET - EXAM / THANKS GIVING DAY / SAFETY DAY
06-05-2024	Mon	
07-05-2024	Tue	WORLD ATHLETICS DAY
08-05-2024	Wed	MOTHER'S DAY
09-05-2024	Thu	
10-05-2024	Fri	LAST WORKING DAY X & XII - STAFF & STUDENTS
11-05-2024	Sat	
12-05-2024	Sun	
13-05-2024	Mon	
14-05-2024	Tue	
15-05-2024	Wed	
16-05-2024	Thu	
17-05-2024	Fri	
18-05-2024	Sat	
19-05-2024	Sun	
20-05-2024	Mon	
21-05-2024	Tue	
22-05-2024	Wed	
23-05-2024	Thu	
24-05-2024	Fri	
25-05-2024	Sat	
26-05-2024	Sun	JEE ADVANCE - EXAM
27-05-2024	Mon	
28-05-2024	Tue	
29-05-2024	Wed	
30-05-2024	Thu	
31-05-2024	Fri	

JUNE-2024		
01-06-2024	Sat	
02-06-2024	Sun	
03-06-2024	Mon	
04-06-2024	Tue	
05-06-2024	Wed	WORLD ENVIRONMENT DAY / SAFETY DAY
06-06-2024	Thu	SCHOOL REOPENS - STD III TO X & XII / THANKS GIVING DAY
07-06-2024	Fri	
08-06-2024	Sat	WORLD OCEAN DAY / DIAGNOSTIC TEST - IX
09-06-2024	Sun	
10-06-2024	Mon	SCHOOL REOPENS UKG - II & XI -REOPENS
11-06-2024	Tue	
12-06-2024	Wed	SCHOOL REOPENS PRE KG & LKG / DIAGNOSTIC TEST - III TO VIII
13-06-2024	Thu	HOUSE DIVISION
14-06-2024	Fri	WORLD BLOOD DONAR DAY / DIAGNOSTIC TEST - UKG TO II
15-06-2024	Sat	
16-06-2024	Sun	FATHERS DAY
17-06-2024	Mon	BAKRID
18-06-2024	Tue	
19-06-2024	Wed	
20-06-2024	Thu	
21-06-2024	Fri	INTERNATIONAL YOGA DAY
22-06-2024	Sat	
23-06-2024	Sun	
24-06-2024	Mon	
25-06-2024	Tue	
26-06-2024	Wed	
27-06-2024	Thu	
28-06-2024	Fri	INVESTITURE CEREMONY
29-06-2024	Sat	
30-06-2024	Sun	

JULY-2024		
01-07-2024	Mon	NATIONAL DOCTORS DAY
02-07-2024	Tue	TECHSAVVY DAY
03-07-2024	Wed	
04-07-2024	Thu	
05-07-2024	Fri	THANKS GIVING DAY / SAFETY DAY
06-07-2024	Sat	CLUB INAGURATION / CAREER PREPARATION ORIENTATION
07-07-2024	Sun	
08-07-2024	Mon	
09-07-2024	Tue	
10-07-2024	Wed	COUNSELING SESSION
11-07-2024	Thu	WORLD POPULATION DAY
12-07-2024	Fri	
13-07-2024	Sat	
14-07-2024	Sun	
15-07-2024	Mon	
16-07-2024	Tue	
17-07-2024	Wed	MUHARAM/WORLD EMOJI DAY
18-07-2024	Thu	
19-07-2024	Fri	
20-07-2024	Sat	NATIONAL MOON DAY
21-07-2024	Sun	
22-07-2024	Mon	GRAMMAR CAPSULE PHASE-I
23-07-2024	Tue	
24-07-2024	Wed	
25-07-2024	Thu	
26-07-2024	Fri	KARGIL VIJAY DIWAS
27-07-2024	Sat	
28-07-2024	Sun	
29-07-2024	Mon	INTERNATIONAL TIGER'S DAY / PA I EXAM STARTS (STD I - VIII)
30-07-2024	Tue	
31-07-2024	Wed	

AUGUST-2024		
01-08-2024	Thu	CAMBRIDGE VALEDICTORY CEREMONY
02-08-2024	Fri	PA I EXAM ENDS
03-08-2024	Sat	BODHI SPORTS FEST
04-08-2024	Sun	FRIENDSHIP DAY
05-08-2024	Mon	THANKS GIVING DAY / SAFETY DAY CAT - I (IX-X)
06-08-2024	Tue	
07-08-2024	Wed	
08-08-2024	Thu	
09-08-2024	Fri	COUNSELING SESSION
10-08-2024	Sat	PA I PTM
11-08-2024	Sun	
12-08-2024	Mon	INTERNATIONAL YOUTH DAY/ JUBILATION DAY
13-08-2024	Tue	WORLD ORGAN DONATION DAY
14-08-2024	Wed	
15-08-2024	Thu	INDEPENDENCE DAY
16-08-2024	Fri	
17-08-2024	Sat	
18-08-2024	Sun	RAKSHA BANDHAN
19-08-2024	Mon	WORLD HUMANITARIAN DAY
20-08-2024	Tue	
21-08-2024	Wed	CAT I (VI - VIII)
22-08-2024	Thu	
23-08-2024	Fri	JANMASHTAMI CELEBRATION
24-08-2024	Sat	
25-08-2024	Sun	
26-08-2024	Mon	JANMASHTAMI
27-08-2024	Tue	
28-08-2024	Wed	
29-08-2024	Thu	NATIONAL SPORTS DAY
30-08-2024	Fri	
31-08-2024	Sat	

SEPTEMBER-2024		
01-09-2024	Sun	
02-09-2024	Mon	TECHSAVVY DAY
03-09-2024	Tue	
04-09-2024	Wed	
05-09-2024	Thu	TEACHER'S DAY/THANKS GIVING DAY / SAFETY DAY
06-09-2024	Fri	GANESH CHADHURTHI CELEBRATION
07-09-2024	Sat	GANESH CHADHURTHI
08-09-2024	Sun	GRAND PARENTS DAY/INTERNATIONAL LITERACY DAY
09-09-2024	Mon	
10-09-2024	Tue	COUNSELING SESSION
11-09-2024	Wed	WORLD FIRST AID DAY
12-09-2024	Thu	
13-09-2024	Fri	INTERNATIONAL CHOCOLATE DAY
14-09-2024	Sat	HINDI DIWAS /VIGYAAN -A MEGA EVENT
15-09-2024	Sun	ONAM
16-09-2024	Mon	WORLD OZONE DAY / EID- E MILADI
17-09-2024	Tue	
18-09-2024	Wed	
19-09-2024	Thu	
20-09-2024	Fri	
21-09-2024	Sat	
22-09-2024	Sun	
23-09-2024	Mon	GRAMMAR CAPSULE PHASE II / SA I REVISION STARTS
24-09-2024	Tue	
25-09-2024	Wed	
26-09-2024	Thu	
27-09-2024	Fri	WORLD TOURISM DAY
28-09-2024	Sat	SA I EXAM STARTS
29-09-2024	Sun	
30-09-2024	Mon	

OCTOBER-2024		
01-10-2024	Tue	TECHSAVVY DAY
02-10-2024	Wed	GANDHI JAYANTHI
03-10-2024	Thu	NAVARATHRI CELEBRATION STARTS
04-10-2024	Fri	
05-10-2024	Sat	THANKS GIVING DAY/ SAFETY DAY / VISTO -I (IX-X)
06-10-2024	Sun	
07-10-2024	Mon	
08-10-2024	Tue	
09-10-2024	Wed	WORLD POST DAY/COUNSELING SESSION
10-10-2024	Thu	SA I EXAM ENDS
11-10-2024	Fri	INTERNATIONAL GIRLCHILD DAY/ AYUDHA POOJA/ HOLIDAY BEGINS
12-10-2024	Sat	VIJAYADHASAMI
13-10-2024	Sun	
14-10-2024	Mon	
15-10-2024	Tue	WORLD STUDENTS DAY/ GLOBAL HANDWASHING DAY
16-10-2024	Wed	WORLD FOOD DAY
17-10-2024	Thu	
18-10-2024	Fri	SCHOOL REOPENS
19-10-2024	Sat	SA I-PTM
20-10-2024	Sun	
21-10-2024	Mon	SA I- JUBILATION / VISTO -I (VI -VIII)
22-10-2024	Tue	
23-10-2024	Wed	
24-10-2024	Thu	
25-10-2024	Fri	
26-10-2024	Sat	BODHI UTSAV-A MEGA EVENT
27-10-2024	Sun	
28-10-2024	Mon	
29-10-2024	Tue	
30-10-2024	Wed	
31-10-2024	Thu	DEEPAVALI

NOVEMBER-2024		
01-11-2024	Fri	DEEPAVALI HOLIDAYS
02-11-2024	Sat	DEEPAVALI HOLIDAYS
03-11-2024	Sun	
04-11-2024	Mon	FOUNDER'S DAY
05-11-2024	Tue	THANKS GIVING DAY / SAFETY DAY
06-11-2024	Wed	
07-11-2024	Thu	NATIONAL CANCER AWARENESS DAY
08-11-2024	Fri	
09-11-2024	Sat	COUNSELING SESSION
10-11-2024	Sun	TRANSPORT DAY
11-11-2024	Mon	NATIONAL EDUCATION DAY
12-11-2024	Tue	
13-11-2024	Wed	WORLD KINDNESS DAY
14-11-2024	Thu	CHILDREN'S DAY
15-11-2024	Fri	
16-11-2024	Sat	
17-11-2024	Sun	
18-11-2024	Mon	
19-11-2024	Tue	INTERNATIONAL MENS DAY
20-11-2024	Wed	
21-11-2024	Thu	
22-11-2024	Fri	
23-11-2024	Sat	QUESTACON-A MEGA EVENT
24-11-2024	Sun	
25-11-2024	Mon	
26-11-2024	Tue	
27-11-2024	Wed	CAT - II
28-11-2024	Thu	
29-11-2024	Fri	
30-11-2024	Sat	

DECEMBER-2024		
01-12-2024	Sun	
02-12-2024	Mon	TECHSAVVY DAY
03-12-2024	Tue	
04-12-2024	Wed	INTERNATIONAL NAVY DAY
05-12-2024	Thu	THANKS GIVING DAY / SAFETY DAY
06-12-2024	Fri	
07-12-2024	Sat	CHIMING BELLS - A MEGA EVENT
08-12-2024	Sun	
09-12-2024	Mon	GRAMMAR CAPSULE-PHASE-III
10-12-2024	Tue	HUMAN RIGHTS DAY/COUNSELING SESSION
11-12-2024	Wed	
12-12-2024	Thu	
13-12-2024	Fri	
14-12-2024	Sat	CHRISTMAS CELEBRATION
15-12-2024	Sun	
16-12-2024	Mon	
17-12-2024	Tue	PA II EXAM BEGINS
18-12-2024	Wed	
19-12-2024	Thu	
20-12-2024	Fri	
21-12-2024	Sat	
22-12-2024	Sun	NATIONAL MATHEMATICS DAY
23-12-2024	Mon	PA II EXAM ENDS
24-12-2024	Tue	CHRISTMAS HOLIDAY BEGINS
25-12-2024	Wed	CHRISTMAS
26-12-2024	Thu	
27-12-2024	Fri	
28-12-2024	Sat	
29-12-2024	Sun	
30-12-2024	Mon	
31-12-2024	Tue	

JANUARY-2025

01-01-2025	Wed	NEW YEAR
02-01-2025	Thu	SCHOOL REOPENS
03-01-2025	Fri	
04-01-2025	Sat	PA II- PTM
05-01-2025	Sun	THANKS GIVING DAY / SAFETY DAY
06-01-2025	Mon	JUBILATION DAY/THANKS GIVING DAY
07-01-2025	Tue	
08-01-2025	Wed	
09-01-2025	Thu	
10-01-2025	Fri	WORLD HINDI DAY/COUNSELING SESSION
11-01-2025	Sat	PONGAL CELEBRATION
12-01-2025	Sun	NATIONAL YOUTH DAY
13-01-2025	Mon	BOGHI
14-01-2025	Tue	PONGAL
15-01-2025	Wed	THIRUVALLUVAR DAY
16-01-2025	Thu	UZHAVAR THIRUNAL
17-01-2025	Fri	
18-01-2025	Sat	
19-01-2025	Sun	
20-01-2025	Mon	
21-01-2025	Tue	
22-01-2025	Wed	
23-01-2025	Thu	
24-01-2025	Fri	NATIONAL GIRL CHILDS DAY / CAT - III
25-01-2025	Sat	NATIONAL VOTERS DAY
26-01-2025	Sun	REPUBLIC DAY
27-01-2025	Mon	
28-01-2025	Tue	
29-01-2025	Wed	
30-01-2025	Thu	MARTYRS DAY
31-01-2025	Fri	

FEBRUARY-2025		
01-02-2025	Sat	
02-02-2025	Sun	
03-02-2025	Mon	TECHSAVVY DAY
04-02-2025	Tue	
05-02-2025	Wed	THANKS GIVING DAY / SAFETY DAY
06-02-2025	Thu	
07-02-2025	Fri	
08-02-2025	Sat	
09-02-2025	Sun	
10-02-2025	Mon	COUNSELING SESSION
11-02-2025	Tue	
12-02-2025	Wed	
13-02-2025	Thu	
14-02-2025	Fri	
15-02-2025	Sat	
16-02-2025	Sun	
17-02-2025	Mon	
18-02-2025	Tue	
19-02-2025	Wed	
20-02-2025	Thu	
21-02-2025	Fri	INTERNATIONAL MOTHER LANGUAGE DAY
22-02-2025	Sat	WORLD SCOUT DAY
23-02-2025	Sun	
24-02-2025	Mon	GRAMMAR CAPSULE PHASE-IV
25-02-2025	Tue	
26-02-2025	Wed	
27-02-2025	Thu	
28-02-2025	Fri	NATIONAL SCIENCE DAY / VISTO - II

MARCH-2025		
01-03-2025	Sat	
02-03-2025	Sun	
03-03-2025	Mon	TECHSAVVY DAY/ SA II REVISION STARTS
04-03-2025	Tue	NATIONAL SAFETY DAY
05-03-2025	Wed	THANKS GIVING DAY / SAFETY DAY
06-03-2025	Thu	
07-03-2025	Fri	
08-03-2025	Sat	INTERNATIONAL WOMEN'S DAY
09-03-2025	Sun	
10-03-2025	Mon	COUNSELING SESSION
11-03-2025	Tue	SA II EXAM BEGINS
12-03-2025	Wed	
13-03-2025	Thu	
14-03-2025	Fri	
15-03-2025	Sat	
16-03-2025	Sun	
17-03-2025	Mon	
18-03-2025	Tue	
19-03-2025	Wed	
20-03-2025	Thu	
21-03-2025	Fri	
22-03-2025	Sat	SA II EXAM ENDS
23-03-2025	Sun	SUMMER CAMP BEGINS
24-03-2025	Mon	
25-03-2025	Tue	
26-03-2025	Wed	
27-03-2025	Thu	KG TO V RESULT
28-03-2025	Fri	
29-03-2025	Sat	VI TO VIII RESULT/SUMMER CAMP ENDS
30-03-2025	Sun	UGADI
31-03-2025	Mon	EID-UL-FITR

APRIL-2025		
01-04-2025	Tue	
02-04-2025	Wed	SCHOOL REOPENS 2025-26
03-04-2025	Thu	
04-04-2025	Fri	
05-04-2025	Sat	THANKS GIVING DAY / SAFETY DAY
06-04-2025	Sun	
07-04-2025	Mon	WORLD HEALTH DAY
08-04-2025	Tue	
09-04-2025	Wed	COUNSELING SESSION
10-04-2025	Thu	MAHAVIR JAYANTHI
11-04-2025	Fri	NATIONAL PETS DAY
12-04-2025	Sat	
13-04-2025	Sun	
14-04-2025	Mon	TAMIL NEW YEAR
15-04-2025	Tue	
16-04-2025	Wed	
17-04-2025	Thu	
18-04-2025	Fri	GOOD FRIDAY
19-04-2025	Sat	
20-04-2025	Sun	
21-04-2025	Mon	NATIONAL CIVIL SERVICE DAY
22-04-2025	Tue	WORLD EARTH DAY
23-04-2025	Wed	
24-04-2025	Thu	LAST WORKING DAY LKG - VIII
25-04-2025	Fri	
26-04-2025	Sat	
27-04-2025	Sun	
28-04-2025	Mon	
29-04-2025	Tue	
30-04-2025	Wed	

TIME TABLE FOR _____

DATE	DAY	SUBJECT

SUBJECT	PORTIONS

Parent's Signature_____
Class Teacher Signature

TIME TABLE FOR _____

DATE	DAY	SUBJECT

SUBJECT	PORTIONS

Parent's Signature

Class Teacher Signature

TIME TABLE FOR _____

DATE	DAY	SUBJECT

SUBJECT	PORTIONS

Parent's Signature_____
Class Teacher Signature

TIME TABLE FOR_____

DATE	DAY	SUBJECT

SUBJECT	PORTIONS

Parent's Signature

Class Teacher Signature

MY EXAM STUDY ROUTINE

TIME	TASK	SUBJECT	PORIONS
6 AM	I wake up		
9:30 PM	I go to bed		

MY GOAL TRACKER

MY GOALS	MY MOTIVATION	ACTION PLAN	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
THE NEW SKILL I WISH TO LEARN 			WEEK-1											
			WEEK-2											
			WEEK-3											
			WEEK-4											
THE NEW HABIT I WISH TO START 			WEEK-1											
			WEEK-2											
			WEEK-3											
			WEEK-4											
THE SPORT I WISH TO PLAY 			WEEK-1											
			WEEK-2											
			WEEK-3											

ACTION PLAN

MY MOTIVATION

MY GOALS

THE READING HABIT I WISH TO START 			WEEK-1	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
			WEEK-2												
			WEEK-3												
			WEEK-4												
THE STAGE PERFORMANCE I WISH TO PARTICIPATE IN 			WEEK-1												
			WEEK-2												
			WEEK-3												
			WEEK-4												
THE COMPETITION I WISH TO PARTICIPATE IN 			WEEK-1												
			WEEK-2												
			WEEK-3												
			WEEK-4												

Good values and life lesson

(Jot down your views and observations)

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